

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
BOARD OF TRUSTEE MEETING**

DATE: July 12, 2012

TIME: 2:00 P.M.

PLACE: Palm Springs Cemetery District, 31-705 Da Vall Drive, Cathedral City, California

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan Pye, Chair
George Stettler, Treasurer
John Lea, Secretary
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Green, de Bortnowsky & Quintanilla

Not Present: Lenny Pepper, Vice Chair

District Manager Jurasky stated that Trustee Pepper had notified her that he would be running late. Motion was made by Trustee Stettler, seconded by Trustee Lea to excuse Trustee Pepper's tardiness. Motion carried, vote 4-0.

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to approve the Agenda as presented. Motion carried, vote 4-0.

5. **CONSENT CALENDAR** Motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 4-0.

6. **ADMINISTRATIVE CALENDAR** a. **Discussion for Approval – Suspend August Board Meeting** Following a discussion motion was made by Trustee Stettler, seconded by Trustee Alcumbrac to suspend the August 9, 2012 board meeting. Motion carried, vote 4-0.

b. **Review Board of Trustees General Provisions and Government & Trustee Duties and Responsibilities** Following a discussion District Manager Jurasky was directed to revise Section 2 of the Board of Trustees General Provisions and Government to include a \$100.00 compensation for each sub-committee meeting. She was further directed to place this item on the September 2012 agenda for Board review and approval.

c. **Review Investment Policy of the Palm Springs Cemetery District** Trustee Stettler stated that he still needs to meet with Neal Wilson, C & N Financial. No action taken

Trustee Pepper arrived at 2:12 PM

d. **CSDA Annual Conference & Exhibitors Showcase – September 24-27, 2012 in San Diego, CA** Motion was made by Trustee Alcumbrac, seconded by Trustee Lea to approve Trustees and District Manager attendance at the CSDA Annual Conference & Exhibitors Showcase in San Diego, CA. Motion is to include all necessary expenses. Motion carried, roll call 5-0.

6. ADMINISTRATIVE CALENDAR - Continued

e. Discussion for Approval – Change Date of the October 11, 2012 Board Meeting Following a discussion motion was made by Trustee Alcumbrac, seconded by Trustee Pepper to approve changing the October board meeting from Thursday, October 11, 2012 to Wednesday, October 10, 2012. Motion carried, vote 5-0.

f. CAPC Education Seminar & Area Meeting – October 12-13, 2012 in South Lake Tahoe, CA Motion was made by Trustee Alcumbrac, seconded by Trustee Pepper to approve Trustees, District Manager and select Staff attendance at the CSDA Annual Conference & Exhibitors Showcase in South Lake Tahoe, CA. Motion is to include all necessary expenses. Motion carried, roll call 5-0.

g. PSCD New Office Building/Public Restrooms – Update District Manager Jurasky reported that Pamela Tousehner, DLR Group WWCOT is consulting with their attorney before signing the release documents for transition from DLR Group WWCOT to Chris Mills, architect with Prest-Vuksic.

7. LEGISLATIVE - None

8. BOARD DISCUSSION - None

9. PUBLIC HEARING CALENDAR - None

10. REPORTS a. Trustee Report - Trustee Pye gave a report on her attendance at the Western Riverside Council of Governments (WRCOG) Annual General Assembly where General Colin Powell was the keynote speaker.

b. Manager Report - District Manager Jurasky talked about the Riverside County Sheriff Labor Program and discussed the possible benefits and savings for the District by participating in the program. Following a discussion District Manager Jurasky was directed to schedule a meeting with the sheriff's department to get specific details and bring information back to the Board at the September board meeting.

11. FUTURE AGENDA ITEMS a. Discussion in 2012/2013 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Strategic Planning Study Session No action taken

d. Demolition of Old Office and Apartment Buildings Attorney Steve Quintanilla reported that he spoke with the Rancho Mirage fire department regarding using the building for fire training exercises. He stated that they are interested, and said that he would be having the same discussion with the Cathedral City fire department. No action taken

12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – Safe Harbor language was read by Steven Quintanilla the District’s general legal counsel. Convened into Closed Session at 2:29 P.M.

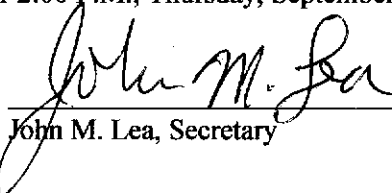
- a. Conference with Legal Counsel regarding significant exposure to litigation pursuant to Government Code Section 54956.9 L (two cases)
- b. Conference with Legal Counsel regarding potential initiation of litigation pursuant to Government Code Section 54956.9: (one case)
- c. Public Employee Performance Evaluation Pursuant to Government Code Section 54947(b)

Title: District Manager

13. CLOSED SESSION ANNOUNCEMENTS Returned to open session at 2:49 P.M. No reportable action

14. ADJOURNMENT Meeting was adjourned by Trustee Pye, Chairperson at 2:51 P.M. No August Board meeting. The next regular board meeting is scheduled for 2:00 P.M., Thursday, September 13, 2012.

DATE: 9-12-12



John M. Lea, Secretary